

NAPA ORIENTATION SCHEDULE

DAY 1	Start	Finish	Topic/Task	Presenter
	740	815	Executive Welcome to NAPA	Executive / New Driver Success
	815	840	Operations Welcome to NAPA	Operations Director
	840	930	Hiring Compliance Paperwork	Human Resources
	930	1200	FCT/Drug Screens/Pre-Trip Class	
	1200	1230	Lunch	
	1230	1430	Welcome PPT / Paperwork	
	1430	1530	SmartDrive	
	1530	1630	Pre-Trip Class	

DAY 2	Start	Finish	Topic/Task	Presenter
	730	900	Maintenance	NAPMEC Shop manager
	900	915	Driver photos	Marketing
	915	1115	Smith System	
	1115	1200	Benefits / Policies / Contracts	Human Resources / IC Ops Mngr
	1200	1230	Lunch	
	1230	1630	Tablet Training	

DAY 3	Start	Finish	Topic/Task	Presenter
	730	1200	Road Test / Pre-trip / Ride-Alongs	
	1200	1230	Lunch	
	1230	1600	Road Test / Pre-trip / Ride-Alongs	

DAY 4	Start	Finish	Topic/Task	Presenter
	730	0830	Tablet Training Refresh	
	830	0915	Operations presentation	Ops Leader
	915	1015	Yard Tour	
	1015	1100	Safety - Career Impact	Safety Leader
	1100	1200	Truckers Against Trafficking	Recruiting Leader
	1200	1230	Lunch	
	1230	1430	Meet Driver Leaders	Driver Leaders
	1430	1530	Executive Wrap-up	Executive / New Driver Success